

Professional Summary

Versatile professional with a strong background spanning IT support, property inspections, construction trades, and team management. Experienced in overseeing crews, coordinating nationwide field operations, and delivering high-quality results in both technical and hands-on environments. Skilled in residential and commercial construction tasks including framing, drywall, electrical, and finish work, as well as managing job sites, scheduling, and vendor communication. Known for a customer-focused approach, clear reporting, and the ability to adapt quickly in fast-paced, evolving settings. Proficient in multiple support tools, networking systems, and inspection software.

Work Experience

Field Technician/ Onsite Coordinator - *Mid-sized MSP – Lakewood, NJ*
Nov 2023 – Aug 2025

- Oversee scheduling and coordination of third-party technicians for nationwide deployments and support.
- Manage client billing, invoicing, and conduct detailed site surveys with comprehensive reporting.
- Partner with help desk teams to ensure seamless service delivery and timely resolutions.
- Installed, configured, and troubleshoot network equipment including routers, switches, and access points.
- Delivered onsite technical support for both hardware and software issues.
- Utilized Microsoft Teams, Excel, and OneNote for documentation and internal collaboration.

Property Inspector *Home Inspector Company – Lakewood, NJ*
Apr 2020 – Present

- Conduct independent residential and commercial property inspections for buyers and investors.
- Assess structural, HVAC, plumbing, roofing, and electrical systems, producing detailed digital reports.
- Create annotated inspection reports with photos and professional recommendations.
- Coordinate with realtors, buyers, and contractors to support smooth transactions.

Sales Consultant / Trainer *Car Dealership – Freehold, NJ*
Jan 2023 – June 2023

- Guided customers through vehicle purchase, financing, insurance, and trade-in processes.
- Consistently exceeded monthly sales goals through consultative sales and transparent communication.
- Trained and mentored new sales staff, creating training materials in Microsoft PowerPoint and Word.

Lead Construction Technician & Snow Plow Operator *Construction Company – Lakewood, NJ*
Dec 2014 – Mar 2020

- Completed residential and commercial construction projects including handicap ramp and stair chair installations, framing, drywall, spackling, painting, molding, tiling, concrete work, electrical, plumbing, HVAC, and small additions.
- Installed and replaced windows, doors, and other carpentry elements with precision and attention to safety codes.

- Supervised and trained crews across multiple job sites, ensuring quality workmanship and adherence to deadlines.
 - Transitioned to seasonal operations during winter months, operating snowplows and salt spreaders for safe property access.
 - Maintained equipment, tracked service routes, and ensured efficiency during inclement weather.
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Education

Associate of Arts, Social Sciences

Ocean County College – Toms River, NJ

Sep 2013 – May 2016

Skills

Technical & IT: Windows OS imaging & troubleshooting, Microsoft Office Suite, Office 365 & OneDrive, basic networking (routers, switches, cabling), remote support tools (TeamViewer, AnyDesk, LogMeIn), help desk ticketing systems.

Construction & Field Operations: Framing, sheetrock, spackling, painting, molding, tiling, concrete, electrical, HVAC, plumbing, door/window installation, small additions, crew oversight, equipment operation.

Professional: Property inspection software, report writing & documentation, inventory/POS systems, sales & customer engagement, training & team development, emergency response & conflict resolution.

Certifications & Licenses

- Valid Driver's License
 - Firefighter 1
 - ICS 400, 300, 200, and 100
 - NIMS 700
 - Hazmat Operations and awareness
 - CEVO 3 Fire
 - Bloodborne Pathogen Awareness
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Affiliations

Volunteer Firefighter – Lakewood Township Fire Department *May 2015 – Present*

Held leadership roles including Lieutenant, President, Treasurer, and Secretary. I am currently serving as a Relief Representative. Active in fire prevention, emergency response, and community outreach.